	ARIZONA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS HISTORY AND ARCHIVES DIVISION 1700 WEST WASHINGTON SUITE 342 PHOENIX, AZ 85007

PRE-DESTRUCTION NOTICE OF COURT RECORDS

Court Name:	Court Officer:
Court Division:	ASLAPR Representative:
Address:	Court Officer Telephone Number and Email Address:

Court Records Descriptions:

Category	Case Range/Year	Date Range	May Contain Cases of Historical Significance or Landmark Cases (Y/N) (Attach list with case numbers)

Please send this form to History and Archives Division of Arizona State Library, Archives and Public Records (ASLAPR). Attach additional sheets if necessary. ASLAPR staff will notify you of receipt of this form and have 15 business days to respond. *Please do not destroy records until ASLAPR staff has responded to this request.* If you do not receive a response from ASLAPR staff 30 business days after sending this form ASLAPR does not require the original case files.

ASLAPR staff wishes to inspect records for permanent retention. (Y/N)